



Pastel nr:

CHRISTIAN PRIVATE SCHOOL MALMESBURY

Agricultural Show Grounds
P.O. Box 691
Malmesbury
7299

Tel: 022 487 2142
E-mail: kantoor@cpmschool.co.za
Webpage: www.cpmschool.co.za

Application for Admission

Documents required by the school - Copies of the following:

Birth certificate	Vaccination Records
Signed Terms and Conditions Form	Parents ID documents
School report (Gr. 1 – 7)	Therapist/Specialist reports
Signed General Indemnity Form	Proof of income (3 months' salary slips or 3 months' bank statements)

Learner's Details

Application for Grade:

Surname:	Preferred name:	* Ethnic group:		
Full names:	Nationality:			
ID-number:	Date of birth:			
Tuition Language:	Home Language:			
Religion:	Gender:			
Learner lives with:	Both parents	Father	Mother	Guardian

Medical Information

Chronic conditions/allergies:	
Medication to be taken:	
Family physician:	Phone:
Medical Aid:	Number:
Medical Aid Primary member:	
Next of kin (if parent is not available):	
Relationship:	Contact number:

Consent

NB: In case of an emergency, when time does not permit to consult the learner's personal file, I place the Principal or his delegate in loco parentis, in case of any medical/surgical treatment the learner may require.

Signature of parent/guardian: _____ Date: _____

*This data is used for administration and reporting purposes only. It does not affect the admission decision.

Previous school

Name:	Last grade/Year:
Name of principal:	Grade(s) repeated:
Phone:	Date left:
Address:	CEMIS nr.:
Reason for leaving:	

Details of parents/guardians

	Father/Stepfather/Guardian	Mother/Stepmother/Guardian
Designation:		
Surname:		
ID number:		
Full names:		
Preferred name:		
Marital status:		
Residential address:		
Postal address:		
Home phone:		
Cell phone:		
Email:		
Employer:		
Occupation:		
Work phone:		

Details of person responsible for account

Surname:		Designation:		
Full names:		Relationship:		
Payment option:	Monthly - EFT	Monthly - Debit order	Quarterly	Yearly
Complete the following only if it differs from the information above.				
Residential address:				
Postal address:				
Home phone		Cell phone:		
Email:				
Employer:		Work phone		
Occupation:				

**Undertaking/Declaration by parents/guardians of learners and prospective learners of the
Christian Private School Malmesbury**

I/we the undersigned parent(s)/guardian(s) of

..... (full name) of

..... (address)

Herewith confirm that I/we have studied the admission requirements of the Christian Private School Malmesbury and associate myself/ourselves with the contents thereof.

I/we declare herewith my/our willingness to subject myself/ourselves to the provision and regulations of the above-mentioned admission policy, as well as the school rules, code of honour, code of conduct, terms and conditions, disciplinary rules, school practices, structure of authority and internal arrangements of the Christian Private School Malmesbury.

I/we further furnish my/our permission and authority that above-mentioned boy/girl may participate in all extra-mural school activities, with specific inclusion of exercises, matches and other sport meetings, educational, cultural and social gatherings, as well as the transportation to and from such gatherings, matches and related activities.

I/we accept that above-mentioned boy's/girl's participation in all tours, outings and activities will exclusively be at his/her risk and responsibility and I/we indemnify the Principal, Educators, Governing Body and any empowered person of the Christian Private School Malmesbury against any claim and/or liability arising from any loss, damage or injury to above-mentioned child or his/her property during any of the above- mentioned activities.

This indemnification binds me/us, my executor/s and successors in title and takes place on behalf of all parties named herein, including my/our child named herein.

School Fees

Enrolment fees are not refunded and payable before the learner is admitted. The school fees are payable in advance: yearly, quarterly or monthly (for 12 months). Learners' school fees which are two (2) months in arrears may be refused entry onto the school's premises until the breach has been remedied.

Declaration

I/we the undersigned, hereby certify that all the information given by me/us is complete and accurate. I/we agree to the conditions as set out.

Signed at _____ on this _____ day of _____ 20____

Father/Guardian

Mother/Guardian

CPM Terms and Conditions

1. Acceptance of Liability
 - 1.1 The persons responsible for the account as set in the application form of the Christian Private School Malmesbury hereby assumes liability for the account, alternatively binds them self as co-debtor and surety for payment of all school fees to the Christian Private School Malmesbury.
 - 1.2 The Guardian, as described in the Application Form, binds them self as surety and co-debtor for the payment of all school fees by the responsible person or any other payments that may arise from this agreement.
2. Terms of Payment
 - 2.1 It is recorded that school fees are determined yearly and the responsible persons are informed of the result in writing.
 - 2.2 School fees are payable monthly, quarterly or yearly (for 12 months) in advance depending on the fee payment option exercised by the responsible person in the Application Form.
 - 2.3 Payments are to be made to the School without any deductions to set off on or before the seventh of every month.
 - 2.4 Admission fees are non-refundable.
3. Breach of Contract
 - 3.1 In the event where the undersigned surety, responsible person or guardian commits a breach of contract of any of the terms of this agreement, the school may in its sole discretion:
 - 3.1.1 Refuse the scholar entry to the school's premises until the breach has been remedied;
 - 3.1.2 Claim damages from the responsible person and / or the surety and guardian;
 - 3.1.3 Take whatever legal steps that may be necessary.
4. General

This Agreement constitutes the whole Agreement between the parties relating to the subject matter hereof. No amendment or consensual cancellation of this Agreement or any provision or term thereof or any Agreement, bill of exchange or other document issued or executed pursuant to or in terms of this Agreement and no settlement of any disputes arising under this Agreement and no extension of time, waiver or relaxation or suspension of any of the provisions or terms of this Agreement or of any Agreement, bill of exchange or other document issued pursuant to or in terms of this Agreement shall be binding unless recorded in a written document signed by the parties. Any such extension, waiver or suspension which is so given or made shall be strictly construed as relating strictly to the matter in respect whereof it was made or given.
5. Jurisdiction

This agreement is subject to South African law.
6. Credit Information

The responsible person, surety or guardian hereby consents to the disclosure and exchange of personal financial information to a credit bureau or financial institution in accordance with the Credit Act 2005.
7. Domicilium

The parties choose as their domicilla citandi et executandi the addresses set out in the Application Form.
8. Legal Fees

In the event where the school takes legal action against the responsible person, he will be liable for all legal fees on an attorney client scale, collection costs and commission, interest and tracing fees.
9. Cancellation

The responsible person undertakes to give the school one calendar month notice, when the learner leaves the school for whatever reason.

.....
Signed

.....
Date

Entry date:

Payment option

I, _____,
(Name and surname of person responsible for account)

Parent/guardian of (names and grades of children):

_____	Grade ____
_____	Grade ____
_____	Grade ____
_____	Grade ____

Hereby indicate that I wish to pay the 20..... school fees of the *Christian Private School Malmesbury* in the following manner:

- ☐ Monthly: Debit order
- ☐ Monthly: EFT
- ☐ Quarterly
- ☐ Yearly (Payable before or on 31 January of the current year)

Signature

Date